



207 Main St. Leipsic, DE 19901

Leipsic Town Council Meeting Minutes

Monday, November 6, 2023

A regular meeting of the Leipsic Town Council was held on Monday, November 6, 2023, at 7:00 pm at Leipsic Town Hall, 207 Main Street, Leipsic, Delaware. In attendance Council members, Mayor Martha Wilkinson, Treasurer Josh Miller, Acting Secretary Donna Ortelli and Council Member Mike Parenzen. Vice-Mayor Lois Poppett, and Council member Jim Fox were absent.

Mayor Martha Wilkinson called the meeting to order at 7:01 pm and opened with the Pledge of Allegiance.

Minutes of the previous Council meeting dated 9/11/2023, were read, then a motion was made to accept and was approved.

Guests: None

Building/ Land use Applications & Permits: 1)Escobar/Burkehart 354 Second St.: Ms Escobar needs a county permit 2) Mark Stowale: asking for an approval to go to the county. Motion was made and approved

Council Members' Reports:

Treasurers Report: The reports were read and reviewed. A motion to accept was made and approved

Tax Collector Report: Read by Tax collector Cathy Manley. Motion to accept as read was made and approved unanimously. It was also determined that Cathy will stay on as Tax Collector until March 2024.

Planning Commission Report: Report by Brian Geller was read and approved as read.

Museum Committee: a meeting was held prior to this evening's Council meeting. It was determined by the members that the opening of the museum was targeted for April 25, 2025. No regular hours would be held but the 1st Saturday of the month quarterly, the museum would be open for 1-3pm. There would be no charge for admission, but a donation box would be in view and encouraged.

Mayor's Report:

- Freedom of Information Act- Michelle Rodriguez
- Flood Mitigation Assistance Program- Phillip Kane to apply
- FEMA- Delaware Emergency management Flood Grant – tax ditch mowed at no charge
- Party on Chestnut St- 2 weeks in a row- reported to police-tenant has now left
- Tall grass notice sent to many property owners



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- Doris Young- Dept of Elections will be at the Jan 2nd meeting
- Jules Poppitt and Beau Viridin – request to remove from Board of Adjustment

Town Ordinance Committee- Emailed all town council members on 9/23. Open for public comment (3 meetings) 2 readings on weekends and 1 reading during weekday. It will receive a legal review first.

NEW BUSINESS: NONE

With no other business, the next town meeting was set for January 2, 2024, at 7pm, and the meeting was adjourned at 8:30 pm.

Respectfully submitted,

Donna E. Ortelli, Acting Secretary