

Leipsic Town Council Meeting Minutes
Monday, January 05, 2026

A regular meeting of the Leipsic Town Council was held on Monday, January 5, 2026, at 7:00 pm at Leipsic Town Hall, 207 Main Street, Leipsic, Delaware. In attendance Council members, Mayor Jim Fox, Treasurer Josh Miller, Council members Martha Wilkinson, Mike Parenzen and Donna Ortelli. Secretary Deborah McKeever was absent. Donna Ortelli agreed to take minutes on the meeting due to her absence.

Mayor Jim Fox called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

Minutes of the previous Council meeting dated 11/3/2025, were read, then a motion was made to accept and was approved, with 1 abstention: Donna Ortelli

Guests: Jeremy Ashe, DENRC, Lance Wilgus, Century Engineering, Paul Guggenberger, Studio AED

Building/ Land use Applications & Permits: 1) 68 Lombard Street, Leipsic Research Dock Facility. Discussion ensued re: bank type, dock type: (permanent and floating, not for public use). Questions and concerns were raised regarding the condition of the pavement of Lombard Street and what will possibly happen with the use of heavy equipment on the street. It was determined that the street would be inspected prior to the start of construction and then again at the end of the construction period to inspect for changes/damages in the street. Ground breaking on construction will begin in Spring 2027. Brian Geller and Josh Miller will work as the town liaisons with DENRC regarding the inspections. President Jim Fox made a motion to rezone the area from Open Space to Institutional Josh Miller seconded. Unanimous approval. Treasurer Josh Miller made a motion to conditionally approve the State of Delaware plan for The Leipsic Research Dock Facility at 68 Lombard St, Leipsic to be determined based on the inspection for the town road/street for any damages related to the construction. Jeremy Ashe, representing DENRC spoke of his concerns regarding the term “conditional”. These concerns were cleared up and the motion was continued. President Jim Fox seconded the motion with unanimous approval.

Planning Commission Report: Report by Brian Geller was read and approved as read. Jim Fox motioned to accept the report as read, with Josh Miller seconding the motion. Unanimous approval. Report attached.

Treasurer’s Report: The reports were read and reviewed. A motion was made to accept as read by Jim Fox, with Donna Ortelli seconding the motion. Motion unanimous approval. Report attached

Tax Collector Report: Read by Tax collector Vicky Antoniou. Motion to accept as read was made by Jim Fox with a second by Martha Wilkinson, and approved unanimously. Report attached

OLD BUSINESS:

Martha Wilinon reported on the tax ditch. The Fire School was to burn it as part of their training, but the Kent County Conservation says the town needs to have a permit to burn it. Matha will continue to research to find money to pay for a contractor to do this.

NEW BUSINESS:

Josh Miller brough up the landscaping re: grass cutting and weeding of the flower bed around the town hall. Josh will ask for bids for both items. He intends to ask a few companies to bid.

With no other business, the next town meeting was set for March 9, 2026, at 7pm, and the meeting was adjourned at 8:20 pm.

Respectfully submitted,

Donna E. Ortelli

Donna E. Ortelli, Leipsic Council Member